

## **FOR PUBLICATION**

### **REVIEW OF LICENCE AND REGISTRATION FEES 2017/18 (A000)**

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MEETING: APPEALS AND REGULATORY COMMITTEE

DATE: 30 November 2016

REPORT BY: LICENSING MANAGER

WARDS: ALL

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#### **1.0 PURPOSE OF REPORT**

- 1.1 To seek approval for revised licence and registration fees for 2017/18.

#### **2.0 BACKGROUND**

- 2.1 In accordance with the Council's financial regulations it is necessary for all fees to be annually reviewed.
- 2.2 The services relate to the regulation, control and administration of the following areas:
- Animal welfare at premises providing accommodation for breeding or the sale of animals;
  - Businesses carrying out skin or body piercing, electrolysis, tattooing or acupuncture. Businesses who offer skin piercing services are required to be registered with the Council but this is a one-off payment;
  - Private Hire and Hackney Carriage fees;
  - Scrap Metal collectors and sites;
  - Miscellaneous licensing fees.

- 2.3 Fees for the Licensing Act 2003 are set nationally and cannot be altered by the Council.
- 2.4 Fees under the Gambling Act and for sexual entertainment venues are considered by the Licensing committee.
- 2.5 Members are reminded that these are statutory services and as such are not subject to market forces. The Council has discretion about the setting of fees.

### **3.0 SCOPE**

- 3.1 No increase is proposed for taxi fees and charges as the budget has a projected surplus for this financial year. This is partly explained by an increase in driver numbers.
- 3.2 In line with advice on council policy a 3% increase is suggested for all other fees and charges. A summary of proposed fees is provided at Appendix A which sets out the fees and charges that were agreed for this financial year and the proposed increases for 2017/18. The figures have been rounded up or down to assist with cash handling.
- 3.3 At present, budgets other than taxis are showing deficits. A 3% increase will reduce the deficit to more acceptable levels.

### **4.0 EXCEPTIONAL ITEMS**

- 4.1 On 12 February 2014 this committee decided to retain the limit of 110 hackney carriages, that decision is about to be reviewed. The committee also decided to commission another unmet demand survey in 2016, the survey to be funded by hackney carriage licence holders, for which licence holders are charged £10 at each six month renewal.
- 4.2 The consumable licensing items are subject to price changes by our supplier. Appendix A shows the costs recharged on the current stock but prices will be adjusted when suppliers alter the costs to us.

## 5.0 **FINANCIAL IMPLICATIONS**

- 5.1 A 3 % increase will enable the council to provide these services as close to cost neutral as possible.

## 6.0 **RECOMMENDATION**

- 6.1 From 01/04/17 a 3% increase in fees and charges is approved for the relevant budgets.

For further information on this report contact Trevor Durham, Licensing Manager, on (34)5203.

Licence Type	Fees 2016-17	Rounded fee for +3%
Horse Riding Establishment (PLUS Vets Fee)	139	143
Animal Boarding	319	328
Animal home boarding	160	165
Pet Shop	245	252
Dangerous Wild Animals (PLUS Vets Fee)	135	139
Breeding of Dogs	317	327
Zoo licence	631	650
Acupuncture, Tattooing, Earpiercing and electrolysis premises	58	60
Acupuncture, Tattooing, Earpiercing and electrolysis per person	82	84
Pleasure Boat	58	60
Pleasure Boat Navigator	11	11

## TAXI DRIVERS

Licence type	Fees 2016/17	
CRB disclosure	26	26
Application	205	205
Renewal	205	205
	46	£46 if taking all three papers, £16 each If taken separately
Written test		
Driven test	46	46
Executive hire new	66	66

application		
Executive hire renewal	59	59
badge holder	4	4
Replacement badge	4	4
Lanyard	1	1
Badge holder – dashboard	1	1
<b>VEHICLE</b> (No increase proposed)		
New application - Private Hire	146	146
New Application - Hackney Carriage	146	146
Hackney survey fee	10	10
Renewal Private Hire	102	102
Hackney Renewal	102	102
Front plate	9	9
Rear plate	11	11
Transfer	13	13
Change of details	13	13
Duplicate licence	13	1 (a reduction to a more reasonable amount)
<b>OTHER</b>		
Flexi plate front	3	3
Flexiplate rear	5	5
<b>Licence type</b>	<b>Fees 2016-17</b>	<b>No increase Proposed</b>
key/button set	2	2
Extension brackets	8	8
Q/L pouch	2	2
back rear bracket	7	7

back rear bracket kit	2	2
2XQ/L replacements	2	2
Dash pouch	2	2
Dash card	2	2
ABO signs	5	5
Security key	25p	25p
High bond pad	2	2

## OPERATORS

(No increase proposed)

<b>Fee</b>	<b>642</b>	<b>642</b>
plus per vehicle	28	28
vehicle test	60	60
Retest	15-25	15-25
Limousine test	25	25

## Scrap Metal

<b>Licence Type</b>	<b>Fees 2016-17</b>	<b>Rounded fee for +3%</b>
Site licence (3 yearly licence)	<b>424</b>	<b>437</b>
Collectors licence (3 yearly licence)	<b>178</b>	<b>183</b>
Addition of new site	<b>212</b>	<b>218</b>
Change of site manager	<b>12</b>	<b>13</b>
Add person to a site licence who has not previously been checked.	<b>69</b>	<b>71</b>